

# 2015-2016 5.2 (PHEP) MEDICAL LOGISTICS CAPABILITY REQUEST TEMPLATE

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## CAPABILITY INFORMATION

<b>Capability:</b>	Medical Materiel Management
<b>Funding Type:</b>	PHEP
<b>Capability Manager:</b>	Bobby Bailey
<b>Co-Chair Champion:</b>	Dr. John Lanza

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## CAPABILITY BUDGET INFORMATION

Total Non-Resource Costs			
Supplies			\$0.00
Travel			\$8,500.00
Equipment			\$0.00
Consultant			\$0.00
Contractual			\$0.00
Other			\$6,000.00
<b>Total Costs</b>			<b>\$14,500.00</b>
Held Harmless			
Supplies			\$50,000.00
Travel			\$16,000.00
Equipment			\$187,500.00
Consultant			\$0.00
Contractual			\$771,000.00
Other			\$333,885.00
<b>Total Costs</b>			<b>\$1,358,385.00</b>
Total Resource Costs			
Capability	Average Hourly Rate	Number of Hours	Cost
Logistics	\$24.00	15,571	\$373,704.00
<b>Total Costs</b>			<b>\$373,704.00</b>
<b>Additional Comments:</b>			

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DELIVERABLE DESCRIPTION	
<b>Function:</b>	Function 1: Direct and activate medical materiel management and distribution
<b>Deliverable:</b>	5.2.1a State Strategic National Stockpile Program Sustainment.
<b>Funding Type:</b>	PHEP

**Provide a description of this deliverable:**

Manage and maintain the State Strategic National Stockpile Program in accordance with CDC/DSNS State Technical Assessment Review standards.

**Provide a description of how this deliverable will build (addresses gaps) or sustain the function listed above:**

State Strategic National Stockpile Program sustainment is a grant requirement. The State SNS Coordinator will complete an annual update of the State Strategic National Stockpile Appendix that meets standards as set forth in the CDC/DSNS State Technical Assessment Review standards; will disseminate updated SNS Appendix to key partners and engage partners at least semi-annually to review current plans, training, planned exercises and or post event/incident After Action Reports; submit SNS Assessment documents to the CDC at least two weeks prior to the annual assessment; schedule and conduct the State Annual SNS Assessment, correct deficiencies as noted in the State Technical Assessment review and research the viability of outsourcing the SNS Receive, Stage and Store (RSS) component of the program. This deliverable is cross cutting with Emergency Operations Coordination, Medical Countermeasures Dispensing, Planning, Medical Surge, Public Health Laboratory, Emergency Public Information and Training and Exercise, SNS partners and DEM Logistics.

**Provide a description of any recurring costs (costs that will continue into the 2016-17 BP5 cycle) associated with this deliverable:** none

CAPABILITY BUDGET INFORMATION			
Total Non-Resource Costs			
Supplies			\$0.00
Travel			\$0.00
Equipment			\$0.00
Consultant			\$0.00
Contractual			\$0.00
Other			\$0.00
<b>Total Costs</b>			<b>\$0.00</b>
Held Harmless			
Travel			\$3,000.00
<b>Total</b>			<b>\$3,000.00</b>
Total Resource Costs			
Capability	Average Hourly Rate	Number of Hours	Cost
Logistics	\$24.00	1,420	\$34,080.00
<b>Total Costs</b>			<b>\$34,080.00</b>
<b>Additional Comments:</b> 2 FTE's			

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DELIVERABLE DESCRIPTION	
<b>Function:</b>	Function 2: Acquire medical materiel
<b>Deliverable:</b>	5.2.2a Update state contract logistics vendor assets.
<b>Funding Type:</b>	PHEP

**Provide a description of this deliverable:**

Ensure continuous availability of logistics assets required during a response.

**Provide a description of how this deliverable will build (addresses gaps) or sustain the function listed above:**

The following activity is essential to supporting the Strategic National Stockpile Program which is a grant requirement. Logistics personnel will coordinate with Bureau Finance & Admin to ensure the continuous availability of state contract vendors needed for responses, training and exercises. This deliverable is cross cutting with Emergency Operations Coordination, Medical Countermeasure Dispensing and Planning and DEM Logistics.

**Provide a description of any recurring costs (costs that will continue into the 2016-17 BP5 cycle) associated with this deliverable:**

None

CAPABILITY BUDGET INFORMATION			
Total Non-Resource Costs			
Supplies			\$0.00
Travel			\$0.00
Equipment			\$0.00
Consultant			\$0.00
Contractual			\$0.00
Other			\$0.00
<b>Total Costs</b>			<b>\$0.00</b>
Total Resource Costs			
Capability	Average Hourly Rate	Number of Hours	Cost
Logistics	\$24.00	156	\$3,744.00
<b>Total Costs</b>			<b>\$3,744.00</b>
<b>Additional Comments:</b> 2 FTE's			

## 2015-2016 5.2 (PHEP) MEDICAL LOGISTICS CAPABILITY REQUEST TEMPLATE

DELIVERABLE DESCRIPTION	
<b>Function:</b>	Function 3: Maintain updated inventory management and reporting system.
<b>Deliverable:</b>	5.2.3a Cache Inventory Management
<b>Funding Type:</b>	PHEP

**Provide a description of this deliverable:**

Maintain an inventory management system (currently IRMS) for medical materiel.

**Provide a description of how this deliverable will build (addresses gaps) or sustain the function listed above:**

The following activity is essential to supporting the Strategic National Stockpile Program which is a grant requirement. On a daily basis or during an incident, event or exercise, logistics personnel will enter and track medical materiel including pharmaceuticals in the inventory management system, monitor all available medical materiel levels and collect data on available materiel at least once per week. Ensure that logistics personnel are trained and competent to use the inventory management system. This deliverable is cross cutting with Emergency Operations Coordination, Medical Countermeasures Dispensing, Planning, Training and Exercise, County Health Departments and SMRT Teams.

**Provide a description of any recurring costs (costs that will continue into the 2016-17 BP5 cycle) associated with this deliverable:**

This is a multiyear contract with the option of a three year renewal beginning in 2017.

CAPABILITY BUDGET INFORMATION			
Total Non-Resource Costs			
Supplies			\$0.00
Travel			\$3,000.00
Equipment			\$0.00
Consultant			\$0.00
Contractual			\$0.00
Other			\$0.00
<b>Total Costs</b>			<b>\$3,000.00</b>
Held Harmless			
Contractual			\$85,000.00
<b>Total</b>			<b>\$85,000.00</b>
Total Resource Costs			
Capability	Average Hourly Rate	Number of Hours	Cost
Logistics	\$24.00	3,603	\$86,472.00
<b>Total Costs</b>			<b>\$86,472.00</b>
<b>Additional Comments:</b>			

## 2015-2016 5.2 (PHEP) MEDICAL LOGISTICS CAPABILITY REQUEST TEMPLATE

DELIVERABLE DESCRIPTION	
<b>Function:</b>	Function 4: Establish and maintain security
<b>Deliverable:</b>	5.2.4a RSS/Warehouse Facilities Sustainment
<b>Funding Type:</b>	PHEP
<b>Provide a description of this deliverable:</b> Deliverable pays for all warehousing costs associated with storage of medical materiel. Ensure continuous availability of warehouse space and transportation assets prior to, during and after a response.	
<b>Provide a description of how this deliverable will build (addresses gaps) or sustain the function listed above:</b> RSS/Warehouse facilities sustainment is a grant requirement as part of the Strategic National Stockpile Program. Logistics personnel will ensure that all Bureau of Preparedness and Response Strategic National Stockpile, Receive, Stage and Store (RSS) sites, warehouses, State Medical Response Team facilities and established Local County Distribution Sites are available and actionable; that all RSS sites have been assessed and meet standards as set forth in the Strategic National Stockpile Appendix; that 100% of the selected transportation assets meet security requirements and are available to meet the logistical response needs. A gap identified in the ACA will be addressed by identifying counties that have not received Local Distribution Site Training and then offer/deliver training. This deliverable is cross cutting with Emergency Operations Coordination, Medical Countermeasures Dispensing, Planning, Training and Exercise and DEM Logistics.	
<b>Provide a description of any recurring costs (costs that will continue into the 2016-17 BP5 cycle) associated with this deliverable:</b> None	

CAPABILITY BUDGET INFORMATION	
Total Non-Resource Costs	
Supplies	\$0.00
Travel	\$0.00
Equipment	\$0.00
Consultant	\$0.00
Contractual	\$0.00
Other	\$0.00
<b>Total Costs</b>	<b>\$0.00</b>
Held Harmless	
Supplies	\$3,000.00
Travel	\$13,000.00
Equipment	\$0.00
Consultant	\$0.00
Contractual	\$5,000.00
Other	\$273,500.00
<b>Total Costs</b>	<b>\$294,500.00</b>

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Total Resource Costs			
Capability	Average Hourly Rate	Number of Hours	Cost
Logistics	\$24.00	1,760	\$42,240.00
<b>Total Costs</b>			<b>\$42,240.00</b>
<b>Additional Comments:</b> 3 FTE (\$3,000 travel, \$3,000 supplies, \$103,000 LRC warehouse lease, \$5,000 security monitoring, \$23,000 fork lift leases (2), \$25,000 insurance, \$117,500 SLRC interagency agreement, and \$5,000 SLERS System air time (contractual).			

DELIVERABLE DESCRIPTION	
<b>Function:</b>	Function 5: Distribute medical materiel
<b>Deliverable:</b>	5.2.5a Logistics Resource Sustainment
<b>Funding Type:</b>	PHEP

**Provide a description of this deliverable:**

Update as needed medical materiel management related plans. Medical materiel and equipment will be maintained and managed according to established procedures and processes.

**Provide a description of how this deliverable will build (addresses gaps) or sustain the function listed above:**

The following activity is essential to supporting the Strategic National Stockpile Program which is a grant requirement. Logistics personnel will ensure that medical materiel management plans are maintained and used to direct and activate medical materiel management, establish a process to acquire, inventory, distribute, track, secure, demobilize, recover and rehab/replace medical materiel are updated. Logistics personnel will ensure that the following processes are maintained and followed: medical materiel is maintained, stored, requested, procured, transported, tracked and recovered in compliance with NIMS guidance and manufacturer's specification; ensure that preventative maintenance on ESF 8 Logistics assets (equipment and vehicles) is completed in compliance with manufacturers standards; replenish expired/worn/damaged ESF 8 supplies, pharmaceuticals and equipment in existing caches; and ensure that allocation and distribution standard operating procedures are reviewed and updated to include projected transportation routes and schedules. This deliverable is cross cutting with Emergency Operations Coordination, Medical Countermeasures Dispensing, Planning, and Training and Exercise and the Division of Emergency Management Logistics.

**Provide a description of any recurring costs (costs that will continue into the 2016-17 BP5 cycle) associated with this deliverable:** None

CAPABILITY BUDGET INFORMATION	
Total Non-Resource Costs	
<b>Supplies</b>	\$0.00
<b>Travel</b>	\$0.00
<b>Equipment</b>	\$0.00
<b>Consultant</b>	\$0.00
<b>Contractual</b>	\$0.00
<b>Other insurance</b>	\$0.00
<b>Total Costs</b>	<b>\$0.00</b>

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Held Harmless			
<b>Supplies</b> Fuel, FOB Supplies			\$47,000.00
<b>Travel</b>			\$0.00
<b>Equipment</b> RERA Vehicle Lease, FOB Tents, HVAC for FOB tents, IT DPC FOB phone switch, Fuel Trailer			\$187,500.00
<b>Consultant</b>			\$0.00
<b>Contractual</b> Biomedical Equipment Maintenance and Service			\$681,000.00
<b>Other</b> Shipping, Sat Phone access, vehicle maintenance, vehicle insurance			\$60,385.00
<b>Total Costs</b>			<b>\$975,885.00</b>
Total Resource Costs			
Capability	Average Hourly Rate	Number of Hours	Cost
Logistics	\$24.00	6,084	\$146,016.00
<b>Total Costs</b>			<b>\$146,016.00</b>
<b>Additional Comments:</b> 6 FTE			

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DELIVERABLE DESCRIPTION	
<b>Function:</b>	Function 5: Distribute medical materiel
<b>Deliverable:</b>	5.2.5b Chempack Sustainment
<b>Funding Type:</b>	PHEP

**Provide a description of this deliverable:**

This deliverable will sustain the State Chempack Program

**Provide a description of how this deliverable will build (addresses gaps) or sustain the function listed above:**

The following activity is essential to supporting the Strategic National Stockpile Program which is a grant requirement. The State Chempack Coordinator will ensure that Chempack warehouse site locations, contact information, and inventory of the Chempack warehouses in the inventory management system will be maintained. The State Chempack Coordinator will conduct site survey/assessments, complete, collect and review quarterly Chempack Quality Assurance Surveys, review and update on a quarterly basis Chempack locations and site contact names for submission into the inventory management system. Annually, will update Memorandum of Agreements with 67 Chempack facilities and coordinate sustainment of materiel with the CDC. This deliverable is cross cutting with Emergency Operations Coordination, Medical Countermeasures Dispensing, Planning, Public Health Laboratory, Medical Surge and Training and Exercise.

**Provide a description of any recurring costs (costs that will continue into the 2016-17 BP5 cycle) associated with this deliverable:** None

CAPABILITY BUDGET INFORMATION			
Total Non-Resource Costs			
Supplies			\$0.00
Travel			\$2,500.00
Equipment			\$0.00
Consultant			\$0.00
Contractual			\$0.00
Other			\$6,000.00
<b>Total Costs</b>			<b>\$8,500.00</b>
Total Resource Costs			
Capability	Average Hourly Rate	Number of Hours	Cost
Logistics	\$24.00	2,080	\$49,920.00
<b>Total Costs</b>			<b>\$49,920.00</b>
<b>Additional Comments:</b> 1 FTE			



## 2015-2016 5.2 (PHEP) MEDICAL LOGISTICS CAPABILITY REQUEST TEMPLATE

DELIVERABLE DESCRIPTION	
<b>Function:</b>	Function 6: Recover medical materiel and demobilize distribution operations.
<b>Deliverable:</b>	5.2.6a Logistics Materiel Demobilization Process Sustainment.
<b>Funding Type:</b>	PHEP

**Provide a description of this deliverable:**

Logistics personnel will ensure that ESF8 and logistics processes address demobilization processes for 100% of deployed materiel.

**Provide a description of how this deliverable will build (addresses gaps) or sustain the function listed above:**

The following activity is essential to supporting the Strategic National Stockpile Program which is a grant requirement. Logistics personnel will ensure that processes are in place to address demobilization of 100% of deployed materiel (used or unused) including recovery, reconditioning, disposal and/or replacement of said materiel including biomedical waste all in accordance with manufacturer, state and/or federal standards; ensure that logistics processes address deactivation of 100% of receiving sites, Forward Operating Base (FOB) and other activated logistics footprints; ensure that 100% of the recoverable materiel that was deployed is recouped; ensure that 100% of unused (unopened) medical materiel, durable items and unused pharmaceuticals is recovered, reconditioned, disposed of and/or replaced; ensure that plans and processes are in place that meet local, state and federal guidelines to properly dispose of 100% of biomedical waste materiel generated during a response; and engage 100% of activated Medical Logistics personnel to support the documentation of incident findings as part of the After Action Process (AAR). This deliverable is cross cutting with Emergency Operations Coordination, Medical Countermeasures Dispensing, Planning, and Training and Exercise

**Provide a description of any recurring costs (costs that will continue into the 2016-17 BP5 cycle) associated with this deliverable:** none

CAPABILITY BUDGET INFORMATION			
Total Non-Resource Costs			
Supplies			\$0.00
Travel			\$3,000.00
Equipment			\$0.00
Consultant			\$0.00
Contractual			\$0.00
Other			\$0.00
<b>Total Costs</b>			<b>\$3,000.00</b>
Total Resource Costs			
Capability	Average Hourly Rate	Number of Hours	Cost
Logistics	\$24.00	468	\$11,232.00
<b>Total Costs</b>			<b>\$11,232.00</b>